



SENIOR SCHOOL HOMEWORK PROCEDURE

- Prep to be set at the beginning of the lesson and recorded by students in their homework diaries.
- Prep should be handed in the next day, unless set by part-time staff.
- Failure to hand in or late prep hand-in should be recorded as an academic demerit on ISAMs.

Staff Marking Rules

- Work must be marked with a **Green pen**.
- All work must be Dated/ titled and underlined.
- All pupils must write down the learning objective under the heading.
- Grammatical errors should be addressed as below:

Marking Codes:

All work must receive feedback with reference to:

WWW: What works well.....

EBI: Even better if.....

~~~~~ = doesn't make sense/ cannot read/ incorrect grammar.

// = new paragraph needed.

 = Incorrect or missing punctuation/incorrect or missing capital letter.

Sp = Spelling mistake.

^ = word/s missing/ words need adding.

 = Teacher marking and feedback

- Pupil amendments are to be completed using a **purple pen**.
- All work must receive a level, unless pupils have taken notes therefore the initials 'NT' placed in the top left hand side.



# Moorland School

## Pupil Presentation Rules

- Always use a black ink pen to write.
- Always use a ruler to underline or to draw tables.
- Always use a ruler to underline or to draw tables or illustrations.
- Always write down the heading and the date and underline both using a ruler.
- Always write down the Learning Objective (LO) below the heading.
- If you are writing notes please place the initials; NT at the top of your page.

## How your work will be marked?

- Your teacher will highlight grammatical errors.
- You will always have feedback on a piece of work that states:  
**WWW... What has worked well?    EBI.... Even better if.....**

### Marking Codes:

All work must receive feedback with reference to:

WWW: What works well.....

EBI: Even better if.....

~~~~~ = doesn't make sense/ cannot read/ incorrect grammar.

// = new paragraph needed.



= Incorrect or missing punctuation/incorrect or missing capital letter.

Sp = Spelling mistake.

^ = word/s missing/ words need adding.



= Teacher marking and feedback

Any corrections to your work must be in **Purple pen**

You should always be aware of your progression in your subject areas. Where have you started; ie level (3-) how you can get to a level (3) and what you need to do to get a level (3+). This is called a **Flight path**.