

Moorland School Agreed Sanctions – Pg 1

Please note that any sanction involving a detention must be communicated to both parents and the Headteacher, and recorded on a tracker. This also includes being placed upon report. Weekend detentions must only be given if approved and sanctioned by the Headteacher, and after following appropriate parental discussions. These sanctions are advisory only the Headteacher reserves the right to bypass any stages and or impose stronger sanctions depending on the severity and nature of the offence, including the escalating to a Red sanction. This list of offences and sanctions is not exhaustive. Amber sanctions to be reset at the beginning of every new term.

No	Amber Offences:	Rating	Sanctions
1	Inadequate prep or Incomplete work	3	First Offence: Verbal warning/prep redone Second Offence: Debit issued/prep redone Third Offence: Debit & Detention (Report Considered)
2	Late prep	4	First Offence: Verbal warning Second Offence: Debit issued Third Offence: Debit & Detention /prep redone (Report Considered)
3	No prep handed in	6 to 8	First Offence: Verbal warning & prep redone Second Offence: Debit issued & prep redone Third Offence: Debit & Detention /prep redone (Report Considered)
4	Prep diary not signed	2	First Offence: Verbal warning Second Offence: Debit issued Third Offence: Debit & Detention
5	Untidy or careless work	3	First Offence: Verbal warning/work redone Second Offence: Debit issued/work redone Third Offence: Debit & Work to be redone in a detention
6	Non-compliance with uniform rules	6 to 8	First Offence: Verbal warning Second Offence: Debit issued/ removal of non- uniform items/ Parents informed Third Offence: Debit & Detention/ removal of non-uniform/Uniform report/ Parents informed
7	Lack of co-operation in class	3 to 8	First Offence: Verbal warning Second Offence: Debit issued Third Offence: Debit & Detention/Daily report
8	Poor behaviour in playground	6 to 8	First Offence: Verbal warning Second Offence: Debit issued Third Offence: Debit & Detention/Daily Report
9	Poor behaviour in dining room	8 to 10	First Offence: Verbal warning Second Offence: Debit issued Third Offence: Debit & Detention, removal from dining room
10	Low level bullying such as name calling, and ‘horse play’, use of inappropriate ‘banter’	5 to 8	First Offence: Verbal warning Second Offence: Debit issued/Detention & Behaviour Report Third Offence: Debit & Detention/Parents informed – Red considered

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No	<i>Amber Offences:</i>	<i>Rating</i>	<i>Sanctions</i>
11	Defacing or damaging school property or property of others	8	<i>First Offence:</i> Debit issued – Charged for repair/replacement <i>Second Offence:</i> Detention issued – Charged for repair/replacement <i>Third Offence:</i> Headteacher to decide sanction and communicate this to parents
12	Out of bounds	7	<i>First Offence:</i> Reminded of appropriate, sanctioned areas <i>Second Offence:</i> Debit issued <i>Third Offence:</i> Debit & Detention issued
13	Use of mobile phones without permission or in lessons	7 to 10	<i>First Offence:</i> Phone confiscated for the day <i>Second Offence:</i> Debit issued/Phone confiscated for one week <i>Third Offence:</i> Debit & Detention/ Phone confiscated until collected by parent
14	Failure to listen or obey instructions	7 to 10	<i>First Offence:</i> Verbal warning, possible debit issued <i>Second Offence:</i> Debit issued <i>Third Offence:</i> Debit & Detention & Behaviour Report
15	Answering a member of staff back	5 to 9	<i>First Offence:</i> Debit issued <i>Second Offence:</i> Debit & Detention, parental involvement <i>Third Offence:</i> Debit & Detention, parents invited in to discuss pupil concerns
16	Students swearing at students	8	<i>First Offence:</i> Debit issued <i>Second Offence:</i> Debit issued & Detention <i>Third Offence:</i> Debit & Detention, parental involvement
17	Inappropriate use of the internet including social media & phone apps.	7 to 10	<i>First Offence:</i> Debit & detention, parental involvement and loss of device for 1 week <i>Second Offence:</i> Debit & detention, parental involvement and loss of device for 2 week <i>Third Offence:</i> Loss of device for the term, banned from bring it back into school, parental involvement, and suspension and permanent exclusion also considered
18	Inappropriate behaviour in the school toilets, including the throwing of wet paper and the blocking of toilets	6 to 8	<i>First Offence:</i> Debit & detention, parents informed <i>Second Offence:</i> Debit & Detention, parents informed. Cleaning duties given for 1 week <i>Third Offence:</i> Debit & Detention, parents informed. Cleaning duties given for 3 weeks
19	Anti-social, behaviour in the Kitchen including not cleaning up after making a deliberate mess.	7 to 9	<i>First Offence:</i> Debit issued, and made to clean up if a mess has been made <i>Second Offence:</i> Detention issued, and made to clean up if a mess has been made <i>Third Offence:</i> Weekend Detention and parental involvement
20	Horse play and poor behaviour in the changing rooms	8	<i>First Offence:</i> Debit & detention, parents informed <i>Second Offence:</i> Debit & Detention, parents informed. Cleaning duties given for 1 week <i>Third Offence:</i> Debit & Detention, parents informed. Cleaning duties given for 3 weeks
21	Throwing other people's property out of the bag lockers. Items often get wet and damaged.	5 to 8	<i>First Offence:</i> Verbal warning <i>Second Offence:</i> Debit issued <i>Third Offence:</i> Debit & Detention

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No	Amber Offences:	Rating	Sanctions
22	Internal truancy, and deliberately arriving late to lessons & registration	7 to 9	First Offence: Verbal Warning Second Offence: Debit & Detention, Attendance & Punctuality report and parental involvement Third Offence: Debit & Detention, Red report and parental involvement

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Boarding Sanctions: - Please note that any sanction involving a detention must be communicated to both parents and the Headteacher, and recorded on a tracker. This also includes being placed upon report. Weekend detentions must only be given if approved and sanctioned by the Headteacher, and after following appropriate parental discussions. These sanctions are advisory only the Headteacher reserves the right to bypass any stages and or impose stronger sanctions depending on the severity and nature of the offence, including the escalating to a Red sanction. This list of offences and sanctions is not exhaustive.

No	Amber Offences:	Rating	Sanctions
1	Refusing to follow instructions from the Boarding and teaching staff	7 to 9	<p>First Offence: Reported to Boarding Manager, sanction agreed with Assistant Headteacher</p> <p>Second Offence: Loss of privileges, an hour earlier bedtime, Headteacher notified</p> <p>Third Offence: Parental involvement and sanctions agreed</p>
2	Being deliberately difficult or obnoxious towards staff	7 to 9	<p>First Offence: Reported to Boarding Manager, sanction agreed with Assistant Headteacher</p> <p>Second Offence: Loss of privileges, an hour earlier bedtime, Headteacher notified</p> <p>Third Offence: Parental involvement and sanctions agreed</p>
3	Silly, unhelpful or irritating behaviour towards staff	7 to 9	<p>First Offence: Reported to Boarding Manager, sanction agreed with Assistant Headteacher</p> <p>Second Offence: Loss of privileges, an hour earlier bedtime, Headteacher notified</p> <p>Third Offence: Parental involvement and sanctions agreed</p>
4	Silly, unhelpful or irritating behaviour towards each other	6 to 8	<p>First Offence: Children spoken to, involvement of Boarding Manager</p> <p>Second Offence: Assistant Headteacher involved, low level sanctions considered</p> <p>Third Offence: Parental involvement and various sanctions, measures considered</p>
5	Refusing to hand in items, such as mobile phones and laptops etc	8 to 9	<p>First Offence: Reported to Boarding Manager, item confiscated for 2 days, parental involvement</p> <p>Second Offence: Loss of item for four days, Parental involvement</p> <p>Third Offence: Headteacher and parental involvement and sanctions agreed</p>
6	Using electronic equipment after lights out	8	<p>First Offence: Electronic items confiscated for one week, parents notified</p> <p>Second Offence: Electronic items confiscated for two weeks, parents notified</p> <p>Third Offence: Items removed to the end of that academic term, parents notified</p>
7	Getting out of bed and general horse play after lights out	9	<p>First Offence: An hour earlier to bed for children identified</p> <p>Second Offence: One week of earlier bedtimes, parental involvement</p> <p>Third Offence: One week of earlier bedtimes, parental involvement, further harder sanctions considered</p>
8	Moving bedroom furniture without asking permission	4	<p>First Offence: furniture moved back, children spoken to by Boarding Manager</p> <p>Second Offence: Headteacher involved, possible sanctions discussed</p>
9	Having food and drink in your dorms	4	<p>First Offence: Children spoken to, food removed</p> <p>Second Offence: Food removed and held for one week</p> <p>Third Offence: Food removed and not returned, parents informed</p>
10	Borrowing or using other peoples things without seeking their permission	8	<p>First Offence: Items returned pupils strongly spoken to</p> <p>Second Offence: Parents involved, and an earlier bedtime for the following day</p> <p>Third Offence: Parental involvement sanctions discussed with Headteacher or Assistant Head</p>

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No	<i>Amber Offences:</i>	Rating	<i>Sanctions</i>
11	Going into other students dorms without seeking permission	7 to 8	<p><i>First Offence:</i> Children spoken to</p> <p><i>Second Offence:</i> One day earlier bedtime</p> <p><i>Third Offence:</i> Parental involvement and sanctions discussed</p>
12	Going into another students personal storage, draws and locker	10	<p><i>First Offence:</i> Pupils strongly spoken to, parental involvement</p> <p><i>Second Offence:</i> Parental involvement, possible suspension discussed</p>
13	Untidy dorm and communal areas	6	<p><i>First Offence:</i> Children reminded about communal living standards and expectations</p> <p><i>Second Offence:</i> Children to tidy dorm and an earlier bedtime considered</p> <p><i>Third Offence:</i> Children to tidy dorm and a period of earlier bedtimes considered</p>
14	Disrupting other students from enjoying themselves	8	<p><i>First Offence:</i> Children reminded about expectations, family living and general kindness</p> <p><i>Second Offence:</i> Earlier bedtime or loss of privileges considered, imposed</p> <p><i>Third Offence:</i> Parental feedback and agreed punishments enforced</p>
15	Being in an unauthorised or unsupervised area of the school, such as the kitchen	9	<p><i>First Offence:</i> Boarding Manager informed students receive an earlier bedtime</p> <p><i>Second Offence:</i> Headteacher informed and heavier sanction agreed and imposed</p> <p><i>Third Offence:</i> Parental involvement, and sanctions agreed</p>
16	Refusal to complete prep and disruption to prep	8	<p><i>First Offence:</i> Director of Studies and assistant Headteacher informed. Students forced to complete prep in their own time either in evening or during lunch</p> <p><i>Second Offence:</i> Director of Studies informed and the Headteacher, agreed sanctions imposed</p> <p><i>Third Offence:</i> Director of Studies informed and the Headteacher, Parental feedback sought, agreed sanctions imposed</p>
17	Refusing to partake in a previously communicated trip or visit	8	<p><i>First Offence:</i> Headteacher and Boarding Manger immediately notified, student spoken to</p> <p><i>Second Offence:</i> Parental involvement and expectations set</p>
18	Arriving back to school late, outside the previously agreed parameters.	10	<p><i>First Offence:</i> Children spoken to strongly and Headteacher and Boarding Manager informed</p> <p><i>Second Offence:</i> Students have trust removed and can only leave the school site on sanctioned trips for two weeks.</p> <p><i>Third Offence:</i> Parental involvement, students have trust removed and can only leave the school site on sanctioned trips for four weeks.</p>